

MINUTES OF THE STEERING GROUP
Thursday 6 September 2011, 1:00-2.00
Epping Forest District Council

MINUTES

Attendance

Simon Williams	Chair
Derek Macnab	EFDC
John Houston	LSP Manager
Caroline Wiggins	Safer Communities
John Preston	Sustainable Communities
Julie Chandler	Children's Partnership

Apologies

Dr. Pam Hall
Cllr Penny Smith
Jacqui Foile

1. Welcome and Apologies

Ch. Supt. Simon Williams welcomed Steering group Members to his first meeting as Vice Chairman of the Partnership. This would be a short meeting to catch up on business and deal with any outstanding issues ahead of the Board.

2. Minutes of the last meeting /Matters Arising (Attached)

All key actions from the last meeting had been progressed.

3. LSP Managers Report (Attached)

The LSP Manager presented a report covering financial issues and recent activity. Work continued on the Task and Finish panel on the future of partnership working. No funding had yet been received or promised from ECC for future support of LSPs despite a commitment given by Cllr Jowers as the Essex partnership Forum. It was agreed that this needed to be raised and progressed urgently. **Action: 01 - JH**

Funding from PCT was expected soon, but at present the partnership has resources to run till towards the end of 2012 but other funds had been secured from work the partnership has undertaken, but this is being held to fund potential future projects rather than core costs. The model for the future of work set out by the county and to be discussed at the Board was not seen as helpful or in anyway improving the structure in place at One Epping Forest. The Steering group agreed that while other LSPs might not deliver, One Epping forest did, and local partners didn't want local control to be eroded as it surely would, in the new county structure. This view would be shared with the Board.

Action: 02 - SW

The Primary Prize scheme had again been successfully delivered and would be expanded next year. A bid for £150k was being prepared to submit to Jobcentre Plus for a programme to get the unemployed back into work as Future Jobs nears its end. Discussions with ECC over the future of the facility at Borders Lane were being progressed with a view to ensuring the continued provision of youth services in the area. This could include changing the management and ownership arrangements of the facility

with the partnership taking a leading role but with core costs met by ECC. A report will be presented to the next meeting.

Action: 03 - JH

The Chairman of the GP Consortia has agreed to become a Board member, a new representative (Cllr Joan Bowerman) from parish councilors has been appointed, and the Steering Group agreed that John Price from the Chamber of Commerce should be offered a seat with the Boards approval. The potential impact of the Travellers eviction in Basildon was highlighted. The meeting endorsed the LSP Mangers report and key actions.

4. Draft Board Agenda

The Steering group reviewed the agenda and agreed that a clear understanding of the causes behind the riots was needed and some key actions /learning points should be identified at the Board meeting. No items of AOB were flagged, or issues for the Open Forum agenda item.

5. Appointment of Chairman

The steering group discussed the need for continuity in this position and the need to keep a clear vision of where the LSP needed to go in a time of great change and challenge. As the Council remains the main funder of the LSP and the organization had a strong track record of supporting and chairing the partnership it was agreed to recommend to the Board that Cllr Wagland takes over as interim Chairman pending the outcome of the West Essex Task and Finish review of partnership working.

6. LSP Theme Groups Reports

- a. Safer Communities Partnership, Carole Wiggins gave a brief update on recent work/issues a full report will be made to the Board.
- b. Sustainable Communities John Preston gave a brief update on recent work/issues a full report will be made to the Board.
- c. Healthier Communities, no update was available
- d. Epping Forest Children’s Partnership Julie Chandler gave a brief update on recent work/issues a full report will be made to the Board. There was a major concern that the Children’s Partnership had failed the PQQ for bidding for substantial funding to deliver children services in the district as lead supplier for a large consortium of local partners. This situation will be clarified urgently and if appropriate challenged at the earliest opportunity.

Action: 04 - JC

7. Open Forum/AOB

No other items were discussed.

8. Future Meetings

22 Nov 2011	2-4pm	Cabinet Room	Epping Forest District Council
2 March 2012	10-12	Cabinet Room	Epping Forest District Council
1 June 2012	10-12	Cabinet Room	Epping Forest District Council
14 Sept 2012	10-12	Cabinet Room	Epping Forest District Council
30 Nov 2012	10-12	Cabinet Room	Epping Forest District Council